



Do you have SQL experience? Then we want to hear from you! UPN is currently looking for an experienced **Reporting & Analytics Manager** located in **Kansas City, MO**. This candidate will be responsible for identifying required datasets in SQL server/data warehouse to create daily, weekly, monthly, and quarterly reports containing visualizations based on transformed datasets. Also, manages datasets created from the data retrieved from targeted sources and defines relationships between the datasets. Reporting Dashboards will be intended for and utilized by Sales, Operations, and Finance to assist in managing the business.

**Specific responsibilities include:**

- Develop and manage various Dashboards and Reports by identifying datasets in SQL server and defining relationships between those datasets to specific business requirements
- Work within multiple databases/servers
- Strong staff advocacy, focus and passion to uphold data integrity
- Performs miscellaneous duties as assigned by management, including special reports and projects. Uses various office technologies as required.
- Reports to work on time and maintains a satisfactory attendance record. Completes work on a timely basis.
- Other duties assigned by management.

**Requirement for the position include:**

- Bachelor's degree or 5-10 years equivalent experience required.
- Minimum 5 years experience in reporting/analytics.
- Minimum 5 years experience in Database Administration in SQL server.
- Telecommunications experience preferred.
- Knowledge of SQL Server tools required.
- Knowledge of indexes, index management, integrity checks, configuration. How statistics work, how indexes are stored, how they can be created and managed effectively.
- Proficient with personal computers. Proficient knowledge of MS applications suite of products including Word and Power Point. Expert knowledge of Excel required. Expert knowledge of Access preferred.
- Must be detail oriented and able to handle multiple tasks.
- Must have willingness to work in fast-paced environment.

Salary is commensurate upon education and experience. Qualified candidates interested in this opportunity should submit their cover letter and resume.

UPN is an Equal Employment Opportunity/Affirmative Action Employer: M/F/D/V

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