

## **NOTICE AND TAKE DOWN PROCEDURES FOR CONTENT CLAIMS ON UNITE PRIVATE NETWORKS PUBLIC WEBSITE:**

If you believe any submission accessible on or from Unite Private Networks infringes your copyright, is inaccurate, defamatory, or troublesome you should notify Unite Private Networks of your claim in accordance with the procedures below:

- Identification of the copyrighted work that you believe to be infringed. Please describe the work and where possible include a copy or the location (e.g., URL) of an authorized version of the work;
- Identification of the submission that you believe to be infringing, inaccurate, defamatory or troublesome and its location. Please describe the submission and provide us with its URL or any other pertinent information that will allow us to locate the submission;
- Your name, address, telephone number, and (if available) email address;
- A statement that you have a good faith belief that the complained of use of the work is not authorized by the copyright owner, its agent, or the law; OR why you believe the submission is inaccurate, defamatory or troublesome;
- A statement that the information you have supplied is accurate, and indicating that “under penalty of perjury,” you are the copyright owner or authorized representative if the submission is regarding an infringing copyright claim; and
- A signature or the electronic equivalent from the copyright holder or authorized representative if the submission is regarding an infringing copyright claim.

We will process each notice of alleged infringement or complaint that Unite Private Networks receives and take appropriate action in accordance with applicable laws. A notification of claimed copyright infringement should be emailed to Unite Private Networks’ copyright agent at [legaldept@upnfiber.com](mailto:legaldept@upnfiber.com) (subject line: “DMCA Takedown Request”). You may also contact us by mail or facsimile at:

Attention: Copyright Agent  
Unite Private Networks  
7200 NW 86<sup>th</sup> St.  
Suite M  
Kansas City, MO 64153  
Facsimile: (816) 410-1151

In an effort to protect the rights of copyright owners, Unite Private Networks maintains a policy for the termination, in appropriate circumstances, of users of the Unite Private Networks Services who are repeat infringers.