



UPN is currently looking for a **Financial Analyst** located in **Kansas City, MO**. The Financial Analyst is the engine of the Finance team at UPN. The Finance team is responsible for monthly financial analysis and reporting, the Company's planning/budgeting/forecasting cycle, and working with UPN's department leaders to help them manage to their budgets and KPIs. The 5-person Finance team relies on the Analyst to contribute detailed, accurate, and timely reporting and analysis, while also being an effective partner to department leaders and other stakeholders at all levels of the business.

**Specific responsibilities include:**

- Supporting the overall forecasting, annual budgeting, and long-range planning activities of the business: working with the Finance Manager and department leaders to set department budgets and manage to them.
- Owning the bottoms-up analysis and reporting of a subset of the P&L (e.g. Cost of Goods, Operating Expenses) with the opportunity to expand scope as capability dictates. Communicating results and analysis to the Finance team, department leaders, and the UPN Executive Team.
- Owning the bottoms-up analysis and reporting of a subset of UPN's key performance indicators (e.g. sales productivity, return on capital) and providing insights that directly influence business decision-making.
- Working with the Finance team to prepare monthly board and management reporting.
- Working with the Finance team to prepare business case analysis (e.g. should we expand to [x] market?), scenario analysis (e.g. how should we pay commissions on [x] product?), and business change opportunities (e.g. how would our P&L be impacted by changing [x] process?).

**Requirements for the position include:**

- Bachelor's degree in accounting, finance, business, or related field
- 1-3+ years experience in accounting, financial analysis, or similar subject matter
- Ability to structure, analyze, and communicate financial data from base datasets with limited supervision
- Ability to communicate effectively with Finance team members and other stakeholders at all levels of the organization
- Self-starter with a natural curiosity and desire to learn from those around them
- Strong attention to detail
- Telecom Industry knowledge/experience preferred, but not required



- Moderate to advanced proficiency in Excel
- Experience working in ERP systems and BI tools (e.g. Tableau, Power BI) a plus

Salary is commensurate upon education and experience. Qualified candidates interested in this opportunity should submit their cover letter and resume.

UPN is an Equal Employment Opportunity Employer.

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