



**Unite Private Networks** is THE top-of-the-line telecommunication company. We are seeking an experienced **Staff Accountant** for our **Corporate Accounting** group located at our **Corporate Headquarters** in **Kansas City, MO**. This role is primarily responsible for maintaining financial records and reports, performing account reconciliations, assisting with close processes, and assisting with accounts receivable and accounts payable functions.

**Specific responsibilities may include, but not limited to:**

- Properly support the operational goals and financial objectives of the company.
- Participate in Month end and Year end closing.
- Prepare account reconciliations.
- Assist with Accounts Receivable/Accounts Payable.
- Assist in the preparation and payment of transaction taxes.
- Complete special projects and directives as assigned.
- Respond timely to inquiries and conduct all necessary research to resolve.
- Prepare journal entries as needed.
- Assist with financial year-end audits.
- Other accounting duties as required.

**Requirements:**

- Associate's Degree in Finance or Accounting
- Experience with financial software (QuickBooks)
- Advanced Proficiency in Microsoft Office Suite, especially Excel and PowerPoint

**Qualifications (What makes YOU stand out):**

- Excellent analytical, problem-solving, and communication skills
- Attention to detail and strong organizational skills.
- Ability to work in a rapidly changing environment.
- Ability to work independently and as part of a team.
- Experience in Telecom

Qualified candidates interested in this opportunity should submit their cover letter and resume.

UPN is an Equal Employment Opportunity Employer.

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